



# **Kankakee Valley**

## **PARK DISTRICT**

### **Kankakee Valley Park District**

### **Board Meeting Minutes**

**July 28, 2025**

The Board Meeting was called to order at pm by Commissioner Skelly. Those present for roll call (in person or by electronic means) were Commissioner N. Eisengart (after appointment), M. Matthews, A. Gear, J. Frey, D. Skelly. Others present (in person or via Zoom): Ross Bruni, Executive Director; Rick Collins, Superintendent of Buildings & Grounds; Lisa Krenkel, Superintendent of Recreation; Zach Mullady, Superintendent of Revenue Facilities; Attorney David Freeman. Not present: Melissa Woodard, Superintendent of Business

Public Present: Norman Eisengart, Jodi Eisengart, Samantha Rocknowski, Steve and Jen Harder

### **Pledge of Allegiance**

**Public Comment:** NA

### **COMMUNICATIONS**

### **CONSENT AGENDA**

Consent agenda for Monday, July 28, 2025 consists of public hearing minutes (June 23, 2025), board meeting minutes (June 23, 2025), executive session minutes (June 23 & 30, 2025, not for public view), June financials and bills payable.

A motion to approve public hearing minutes (June 23, 2025), board meeting minutes (June 23, 2025), executive session minutes (June 23 & 30, 2025, not for public view) was made by Commissioner Frey, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: M. Matthews, A. Gear, J. Frey, D. Skelly.

A motion to approve June financials and bills payable was made by Commissioner Frey, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: M. Matthews, A. Gear, J. Frey, D. Skelly.

### **OLD BUSINESS**

**Update on Bird Park Project**

Executive Director Bruni was notified today about a meeting with Innovation on Wednesday. They did not put rebar in concrete and will compensate us financially.

**Discussion and award of Mayor R.J. Bailey Park Renovation Project base bid to LZ Design Build Group in the amount not to exceed \$720,000 (ACTION)**

A motion to award Mayor R.J. Bailey Park Renovation Project base bid to LZ Design Build Group in the amount not to exceed \$720,000 was made by Commissioner Matthews, seconded by Commissioner Frey. Upon roll call vote the following Commissioners voted aye: M. Matthews, A. Gear, J. Frey, D. Skelly.

**NEW BUSINESS**

**Appointment of Norman Eisengart to the KVPD Board of Commissioners to fill the unexpired term that will be up for election at the consolidated election in April 2027. (ACTION)**

A motion to appoint Norman Eisengart to the KVPD Board of Commissioners to fill the unexpired term that will be up for election at the consolidated election in April 2027 was made by Commissioner Matthews, seconded by Commissioner Frey. Upon roll call vote the following Commissioners voted aye: M. Matthews, A. Gear, J. Frey, D. Skelly.

**Approval for Executive Director Bruni to attend the NRPA Annual Conference from September 15-18, 2025. (ACTION)**

A motion to approve Executive Director Bruni to attend NRPA Annual Conference from September 15-18, 2025 was made by Commissioner Frey, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: N. Eisengart, M. Matthews, A. Gear, J. Frey, D. Skelly.

**STAFF REPORTS**

**Superintendent of Buildings/Grounds**

**Rick Collins:**

- Hire new summer staff.
- Added water timers in Bird bathrooms for efficiency.
- Cut back the river bank at Cobb and Jeffers. Will work on Bird.

**Superintendent of Business**

**Melissa Woodard:**

- Report in the packet.

**Superintendent of Revenue Facilities**

**Zach Mullady:**

- 813 season passes sold.
- Disc golf at the Civic showdown.
- Added a tee-to-go golf simulator league.
- Power skating clinic will start soon.

## **Executive Director**

### **Ross Bruni:**

- Angie has great engagement on social media and website.
- 1<sup>st</sup> concert in the park received lots of compliments. Rick and staff cleaned up for the event.
- 2<sup>nd</sup> concert is in August.
- Thanks to Ariana for getting food for the party in the parks and for Amy and her husband for helping out.
- 3<sup>rd</sup> part in the parks is at Washington Park.
- Been working on the Regatta with staff and committee.
- Moved the CivicPlus asset software to mid to end August to start.
- Angie and I are finalizing sponsorship advertisement.
- Attendance and passes are up at Splash from prior.

## **COMMITTEE REPORTS**

### **Historical Society**

#### **Commissioner Frey:**

- Rhubarb Fest was a success \$8000.
- Fall fundraiser is mums.

### **SRA**

#### **Commissioner Frey & Matthews:**

- Special Olympics went great.
- Working on grants for lighting.
- Completed ED annual review.

### **KRS**

#### **Commissioner Gear**

- Breaking ground August 1.
- Cleaning up Jeffers Park.
- Paddle to Party fundraiser is 9/6/25.

## **Building Commission Report**

### **Commissioner Skelly:**

- NA

## **COMMISSIONERS FORUM**

Commissioner Frey welcomed Commissioner Eisengart to the board.

Commissioner Gear asked about the Superintendent of Recreation position. Executive Director Bruni said we had 16 applicants and sent an email with questionnaire about budgets, events, and activities to 7. Interviews will start next week.

Commissioner Skelly was impressed with the McBroom party in the parks and rockin the river looked like good community engagement. Appreciates that Cobb river bank was cleaned up.

Commissioner Eisengart thanked the board for the welcome.

## **Executive Session**

NA

## **ADJOURN MEETING**

A motion to adjourn the meeting was made at 5:34pm by Commissioner Frey, seconded by Commissioner Gear. Upon voice vote, all ayes, motion carried.

## **OFFICIAL REPORTS:**

1. Public Hearing Minutes (June 23, 2025)
2. Board Meeting Minutes (June 23, 2025)
3. Executive Session Minutes (June 23, 30 – not for public view)
4. June Financials
5. June Bills Payable
6. Bird Park Project Update
7. Mayor Bailey Project Update
8. Fill vacant board term
9. NRPA Conference
10. Superintendent of Buildings & Grounds Report
11. Superintendent of Business Report
12. Superintendent of Recreation Report
13. Superintendent of Revenue Facilities Report
14. Executive Director Report

Respectfully submitted: Melissa Woodard